



MAWDESLEY PARISH COUNCIL

Minutes of the Parish Meeting held on

Tuesday 8th April 2025 7.30pm at Mawdesley Village Hall

Participants: Cllr L Causer (Chair), Cllr M Worthington (Vice Chair), Cllr G Worthington, Cllr J Hogg, Cllr M Henty, Trish Grimshaw (Clerk/RFO), Cllr G Green, P Boardman (Lengthsman) and 2 members of the public.

1. **Apologies for absence –**, Cllr S Boardman
2. **Declarations of Interest and Dispensations -** None
3. **To receive declarations of interest from Councillor's on items on the agenda -** None
4. **To receive written requests for dispensations for disclosable pecuniary interests (if any) –** None
5. **To grant any requests for dispensation as appropriate -** None
6. **Minutes of the Previous Meeting. To resolve to approve as a correct record the Minutes of the Council Meeting held on 11.03.25.** It was resolved to approve as a correct record the Minutes of the Council Meeting held on 11.03.25.
7. **Public Participation: To adjourn the meeting for a period of public participation.**

Two members of the community garden group attended the meeting to request the raised beds are filled with a mixture of stone, rotted manure and topsoil.

A letter was received from 'a dog walker' advising a poster is no longer on the electric pole on Sandy Lane and requests one is reinstated to encourage dog owners to clean up after their dogs, this will be investigated further.

8. **To receive an update from Cllr Henty regarding the Community Garden group and consider the soil / hard core purchase for the raised bed and agree a way forward.**
Cllr Henty reported he met with the group on 25th March who are keen to commence work as soon as possible. Parish Councillors agreed a budget of up to £750.00 for filling the raised beds with appropriate soil/stone. Cllr Henty and the Lengthsman agreed to order; the Community gardeners will be required to assist with filling the beds once delivery is arranged.
9. **To discuss public rights of way and footpaths in the village and consider what action can be taken to improve access. (note minute 11 from April 2024 - the Clerk circulated the e mail response from 'public rights of way' 27.03.24 'The Parish Councils have a power under S43 and 50 of the Highways Act 1980 to undertake maintenance of those public rights of way which are publicly maintainable (in practice that's most of them). They also have powers to erect streetlights, warning signs, seats and shelters. They have powers to prosecute for obstruction and to create new public rights of way by agreement with landowners.')** Following discussion, it was ratified to formulate a group who could walk all the footpaths and rights of way to determine their condition. The U3A was suggested as a good starting point. In respect of Bradshaw Lane, it was suggested to writing to the landowner to raise the issue of flooding.
10. **To receive an update on grant funding in respect of the timber cabin.** The Clerk has identified a possible source of funding for the timber cabin which would be used as a

community facility. The funding criteria must include a contributing third-party payment. The application process is lengthy requiring site plans, photographs, videos, 3 estimates etc. Funding opens on 22 May with a deadline for applications to be submitted by 26th June 2025. It was ratified the Clerk should go ahead with the application.

11. **To discuss the response from Lancashire Police regarding speeding measures for Mawdesley and agree a way forward.** The response (previously circulated) from Lancashire Police. *I have checked our Speed Concern website and note that we only have one recent speed concern entry for Sandy Lane Mawdesley (7th October 2024). There are other entries, but these were submitted back 2023 and 2021. Just so your residents are being directed to the appropriate website can I ask that they use the following link which you can share with them. [Speed Concern Submission – Lancashire Road Safety Partnership](#) In relation to schools there is a 'School Road Watch' scheme where your local Community Beat Officer & PCSO can arrange a School Road Watch to take place at the local school inviting the children to take part in the scheme. As part of the scheme the children are encouraged to design signs which they can use during the campaign. This scheme has been ongoing for some years. As regards temporary radars, this issue is covered by our Community Road Watch Scheme, again these can be suggested to your local PCSO for the Mawdesley area. When PCSO's have the capacity, they can attend areas within a 20mph restriction and can carry out Community Road Watch using a Speed device. To become a Community Volunteer please visit the website. Volunteers can be trained using a speed device and can be invited to take part in future Community Road Watch Schemes. [Police Support Volunteers - Lancashire Constabulary](#).* A resolution was discussed in item 12.
12. **To discuss the research that the Chair has made in relation to speeding and agree a way forward.** Following discussion, it was ratified to remind residents to report speeding via the speed concern submission link in the next newsletter. The Clerk confirmed this information is advertised on all noticeboards and the website.
13. **To receive an update on the design work for the Interpretation Board on Moss Fields.** Prior to this evening's meeting several Parish Councillors met on Moss Fields to decide the location of the wooden animals, these will be added to the illustration for the interpretation board. Final amendments were agreed at the meeting and will be included on the map. The Clerk to update and forward to Olivia for a final draft.
14. **To receive an update on Moss Fields Masterplan.** The Clerk reported of good progress with the Masterplan project, the final budget spend will be available at year end.
15. **To consider the idea of a 'reading circle' on Moss Fields and agree a way forward.** Cllr Hogg circulated an image of a reading circle she has visited and suggested this may be something for Moss Fields. It was ratified to seek the opinion of the forest school.
16. **To discuss and finalise a form of words for signage on Moss Fields.** Following discussion it was ratified to add a sign 'please take pictures but leave nothing but footprints' Cllr M Worthington to liaise with the scouts to make an appropriate timber sign.
17. **To receive an update on the sewage in the brook at Hall Green Barn which the Environment Agency have referred to United Utilities.** The Clerk has not received any further update, from the Environment Agency. It was ratified to send a reminder.
18. **To discuss the further response from 'Make Me Something Special' regarding the oak sign on Hurst Green and agree a way forward.** It was ratified to follow the instructions given from the supplier and obtain a contractor to undertake the work to bring the sign back to its original condition. It was recognised the new interpretation board will need to be treated every 6 months.
19. **Parish Clerk's Report.** The Clerk's report (previously circulated) was noted.
20. **Lengthsman's Report.** The Lengthsman's verbal report was noted.

21. **To receive an update on the Neighbourhood Plan.** A meeting of the subgroup added additional information to the draft plan with feedback being received from Dave. A further meeting of the subgroup is being arranged to address a few outstanding items.
22. **To receive feedback from the sub-committee regarding the 'nativity' project.** A local provider has been identified together with a supplier of second-hand items, this will be explored further.
23. **To receive a risk assessment from Cllr Henty in respect of the Christmas light switch on event and agree a way forward.** The risk assessment (previously circulated) was ratified by Parish Councillors; a minimum of 4 marshals in high viz tabards will be required. It was acknowledged that the pantomime is on a different evening this year hence there will be a significant reduction in traffic.
24. **To receive an update from the Clerk in respect of booking the hall and grant funding for the village clean-up day on Saturday 27th September (am).** The application has been discussed at the March CBC Neighbourhood meeting, we await feedback.
25. **To establish if a Parish councillor wishes to become the PC Representative on Dr Layfield Charity following Cllr Green's resignation.** Unfortunately, there were no Parish Councillors available to undertake the role.
26. **To discuss potholes on the road opposite the British Legion and agree a way forward.** Cllr Green confirmed there is no registered ownership of the land the potholes are on. It was ratified to obtain a price from Steve Ashton to repair.
27. **Planning Matters - to discuss and decide a response (if applicable) to planning applications including those received after the agenda is published.**

We have received the below mentioned applications which can be viewed at planning.chorley.gov.uk.

Proposal: Single storey rear extension.

Location: 2 Robin Hood Close Mawdesley Chorley Lancashire L40 2RG

Reference: 25/00245/FULHH

Please view the documents and submit your comments online by 11 April 2025.

Proposal: Single storey rear extension.

Location: 4 Robin Hood Close Mawdesley Chorley Lancashire L40 2RG

Reference: 25/00247/FULHH

Please view the documents and submit your comments online by 11 April 2025.

Proposal: Single storey rear extension.

Location: 3 Robin Hood Close Mawdesley Chorley Lancashire L40 2RG

Reference: 25/00246/FULHH

Please view the documents and submit your comments online by 11 April 2025.

Proposal: Single storey rear extension.

Location: 1 Robin Hood Close Mawdesley Chorley Lancashire L40 2RG

Reference: 25/00244/FULHH

Please view the documents and submit your comments online by 11 April 2025.

Decision: No objections to all the above applications

Proposal: Detached ancillary annexe following conversion of part of existing garage and store to habitable accommodation and installation of 3no. dormers to roof

Location: Woodvale Moody Lane Mawdesley Ormskirk L40 3TB

Reference: 25/00272/FULHH

Please view the documents and submit your comments online by 11 April 2025.

Proposal: Erection of detached garage

Location: Newholme Ridley Lane Mawdesley Ormskirk L40 2RE

Reference: 25/00300/FULHH

We have received the above application which can be viewed at planning.chorley.gov.uk.
Please view the documents and submit your comments online by 23 April 2025.

Decision: No objections to all the above applications

28. Financial reports – to ratify accounts and authorise payments - approved. Parish Councillors also acknowledged the bank reconciliation (previously distributed) for year-end 31.03.25.

29. To receive an update on the VAT return for year-end 31.03.25 - The Clerk confirmed she will now apply to HMRC for the annual VAT refund.

In view of the confidential nature of the following items members of the public are excluded at this point.

30. Staffing Review

A separate note of the resolution is contained in a confidential minute.

There being no further business the meeting closed at 21.20

Signed L Causer..... Cllr L Causer, Chair. Dated 20.05.25.....